

# Green Team Mini-Grant Budget Guidelines

Our grants fund materials, basic equipment, and other items needed to make NYC Public School Green Team projects happen. Grants are not for salaries, fees to large organizations or businesses, rent, utilities, 501(c)3 incorporation fees, or luxury items.

We encourage schools to patronize local businesses, use reusable or compostable items, and build or make items (e.g. tree guards or greenhouses) rather than purchase them.

## Our Grant Covers:

- **Equipment Rental**  
Electric generator for a school event, maximum of \$200; call for more information
- **Garden Equipment and Material**  
Maximum of \$500
- **Trophies, Prizes, and Giveaways for Green Team**  
Maximum of \$300
- **T-Shirts, Jackets, and Uniforms for Green Team**  
Maximum of \$300
- **Printing**  
Posters, banners, flyers; maximum of \$250
- **Shipping Costs**  
Maximum of \$100

## Our Grant Does NOT Cover:

- **Back to School Supplies**
- **Subscriptions**
- **Conference Fees**
- **Fundraisers**
- **Costs Associated with Trips**
- **Direct Service Projects**
- **Metal Tree Guards**
- **Computers or Projectors**
- **Graphic Design or Web Design**

Questions? Email us at [schools@dshy.nyc.gov](mailto:schools@dshy.nyc.gov).



**sanitation**